

Board of Directors – Meeting Minutes (DRAFT)  
Tuesday, July 18, 2023 6:30 – 8:00 pm, RRC boathouse

Directors:

~~Devin Malkin Youth representative~~  
Tony Ridnell, Masters representative [PRESENT]  
Emily Beaudin Sutfin, Independent officer [PRESENT]  
~~Larry McCann, Development Committee~~  
Ben Dagang, Quartermaster [PRESENT]  
~~Secretary Cameron Wong~~  
Treasurer James Lothian [PRESENT]  
Vice Chair Rebecca Ossa [PRESENT]  
Chair Kent McCleary [PRESENT]

Staff: Rachel Wong and Matt Oclander

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Attendance:

**6:30 MC call to order**

**Kent**

1. Zoom Etiquette
  - a. Please keep your mic muted until your turn to speak
  - b. When you want to speak, raise your hand on screen or the button so I can get you in, tangential comments in chat
  - c. And as always, remember we're here to improve our programs and sustain them for the long term.
2. Chair **Kent** read our mission statement. Rebecca took minutes.
3. Chair's report
  - a. Executive Committee Report (will share at that meeting agenda slot).
  - b. Pleased to see the variety of activities at the boathouse this summer and hope to sustain it long term.
  - c. Acknowledged Seattle Times/Washington Post article re: PRC rowing coach and coaching behavior geared toward producing medals using unacceptable methods. Our charge as the BoD is not let that happen here. RRC is an inclusive club with supporting coaches, who are not driving competitiveness for the athletes. Encourage kids learning and growing and not fear driven.
  - d. Next meeting August 22

**6:45 Old Business**

**Kent**

- A. June Notes Approval  
Motion: Ben 2nd: Tony. Yays: 6. Nays: 0

**RRC Operations 7:00**

- A. Finance report James Lothian, Treasurer
  1. Compared to last year, actually very positive (looking at Jan/Feb)
  2. Shared budget vs. actual with Pocock Rowing Club Executive Director and Padric (title?), pleased with results.
- B. Operations report Rachel Wong, Executive Director Report
  1. Executive Director's Report
    - a. RRC makes 70% of registration fees from City of Renton's "Play, Paddle and Row" participants. If there are less than a certain number of participants,

RRC does not have to run the camp. Not a good thing to pull the rug from under the few that registered. Class is 4 hours a week, five days a week.

- b. Staffing – Master coaches are Matt Oclander, and Mathew France
- c. Adult Rowing – Up to fifty now. Nine recruited from May's Learn to Row. Mixed row with Kenmore, scheduled for 8/5.
- d. Equipment – RRC now has an oct rigged (e.g., an eight for sculling)
- e. Fundraising – Ticket prices go up on Friday 7/21 in order to get the numbers to the caterer. Working on grant application for a new launch. Another launch equals more coaches and kids on the water.
- f. Launches/Facilities - See handout.
- g. Rentals – Very busy, large number of rentals so far in July. Considering getting rid of the canoes since they are not used very often. Replace with user/beginner friendly stand up paddle boards. Met with the WAM Dragon boating group and working on agreement. Looking for a move-in date as early as October 2023. They booked a table for Evening on the Docks.

### 7:30 Bo'D Sub-Committee Reports

Budget/Finance: James (see above RRC Operations-A.)

Executive Committee: Kent

- Several RRC BoD's and Executive Director (Kent, James, Rebecca and Rachel) met with Jenn and Padric from PRC on 7/18. Items discussed included budgets and expanding the RRC Board of Directors.
- Need to establish a process to recruit, interview, and nominate candidates.
- Be clear on duties and commitments.
- Will need to start with our vacant seat for Youth Representative and set up a process to bring in a new board member.
- Motion made by <<Kent?>> and seconded by <<Rebecca?>> to create a "Nominating Subcommittee" for the purposes of defining roles for each Director seat and subcommittee group; and to develop a procedure for onboarding new directors. Homework for all – write up a brief description for the position each one of us fills on the BoD.

Evening on the Docks July 29: Tony

- List of volunteers filed up
- Facilities side – Larry McCann making sure we have ice, bar placements-alcohol and non-alcohol, etc. Programming timing – Rachel working on this.
- Boathouse needing a cleaning up – Ben and James volunteered and set for 10 AM after Saturday practice.

Adult Rowing: Emily + Rebecca

- Trivia Night – Next one scheduled for 7/20. Create flyers and post in boathouse.

Youth Rowing: Position vacant.

- No report.

RRC race committee (8/12): Tony, Ben

- Concern over timeline to complete this this summer or in the fall.

- Not a lot of progress made to move ahead and schedule trial event (e.g., RRC only)
- Motion (Ben) made to postpone the RRC regatta to Summer 2024 (June). Second: Rebecca. Yays: 6. Nays: 0

Diversity, Equity & Inclusion (DEI): Kent.

- Nothing to report.

Equipment/Maintenance: Ben D

- Spearhead a multi-year plan with immediate goal to allocate funds for equipment maintenance and supplies and complete those minor repairs.
- Recommended \$2k with board approval.
- Priorities should be: ceiling storage and winches for singles; cover racks with foam padding to protect shells, and replace north racks with racks similar to others so they match.
- Motion (Ben) made to allocate \$2,000 for facilities improvements, James seconded. Yays: 6. Nays: 0

Safety: Kent and Coach Matt Oclander

- Kent - There is interest in doing another pool training. Proposed 8/12 for 1x Safety Class. Need to confirm approval from Lindbergh High School pool administration.
- Coach Matt – Discuss safety acronym WWETT: Wind and Weather, Equipment, Time and Traffic.
- Acknowledgement of Matt's efforts.

Fundraising/Development: Larry and Cameron

- Jenn Gibbons (PRC Executive Director) met with Cheryl and Rachel re: dock. Need to update drawings and make progress before Army Corps of Engineer's permit expires.

City/Community Relationship: Tony

- Nothing to report.

Youth Scholarship committee: Kent, Cameron, Tony

- Nothing to report.

Next meeting: August 22, 2023, 6:30 PM at the RRC Boathouse. Zoom option to be provided.

Motion to Adjourn: James. Second: Ben. Yays: 6. Nays: 0

Meeting adjourned at 8 pm.