



Board of Directors – Meeting Agenda
Tuesday, December 19, 2023 **6:30 – 8:00 pm, RRC boathouse**

Directors:

Emily Beaudin Sutfin, Independent officer
Ben Dagang, Quartermaster [PRESENT]
Fin Harmany, Masters Representative [PRESENT]
Larry McCann, Development Committee
Tony Ridnell, Masters representative [PRESENT]
Secretary Cameron Wong [PRESENT]
Treasurer James Lothian [PRESENT]
Vice Chair Rebecca Ossa [PRESENT]
Chair Kent McCleary [PRESENT]

Staff: Executive Director Rachel Wong [PRESENT]

Attendance:

6:30 MC call to order

Kent

1. Zoom Etiquette: Please keep your mic muted until your turn to speak. When you want to speak, raise your hand on screen or the button so I can get you in, tangential comments in chat. And as always, remember we're here to improve our programs and sustain them for the long term.
2. Secretary Cameron reads our mission statement.
3. Chair's report
4. Congratulations to Rachel for a successful Saturday Dec. 12 Open House/Fundraiser. She got the weather to cooperate, put together three great raffle prizes and boosted the winter fundraiser. I counted 50 people at the raffle, Matt counted about 32 people who rowed, some of them twice, and 8 adults on the ergs, 3-4 adult recruits. More surprising to me were people we don't know who heard about the open house and came.
5. Thank you for attending the Saturday Dec. 12 Open House/Fundraiser, being visible, and meeting people. We make the club smaller by connecting people. Thank you also for your contributions to the winter fundraiser.
6. City Council meeting report: Sixteen RRC people attended the City Council meeting 12/11. I spoke but the council really paid attention to our four Youth rowers who spoke, Kai, Ellie, Audrey and Imani, who charmed everyone. The Sam Chastain Trail completion project came up, which I wanted to address with Council members anyway, which just goes to show the value of showing up and being involved. Thank you Rachel for finding the students and organizing our report. Several community activists were in the audience plus Renton city administrators, so we had an audience larger than just the council members.
7. I went through the single-sculler skills checklist with class of '23 sculler Izzy Teal and I was just so impressed with her knowledge of rowing, of why she's doing



what she is doing while sculling. It really is a compliment to Izzy's drive to be the best rower she can be, but also to our coaching over her career here.

6:55 Old Business

Kent

1. November Notes approval: Rebecca motions, Tony seconds, all approve
2. Please read over transcribed spreadsheet of suggestions. How do these fit with our goals?
 - a. Capitalize on Boys in the Boat movie
 - b. Get involved in Renton River Days and Farmers Market
 - c. More visibility in schools (flyers, presentation, tabling, Erg Ed, etc.)
 - i. Rachel: traction in schools mostly when parents are present
 - ii. Kent: Freshman intro days

7:00 RRC Operations

1. Finance report James Lothian, Treasurer
 - a. Finance report
 - i. Nov: higher than anticipated operations expenses (trailer \$4k, singles purchases \$6k) and other expenses (uniform gear we intend to resell \$8k)
 - ii. 2023 projects to finish about breakeven
 - iii. \$70k in savings, \$10k in checking
 - iv. James will get CD before end of year
 - b. Adopt 2024 budget
 - i. Program income and contributed revenue increases slightly
 - ii. Labor costs increases slightly
 - iii. No longer getting "new org" discount for USRowing insurance for 2024 so that will increase slightly too
 - iv. Will add \$8500 GPRF grant
 - v. Motion: tentatively approve 2024 budget totals contingent on minor changes from James/Rachel by Friday 22nd - Ben, Cameron 2nd
2. Operations report Rachel Wong, Executive Director Report
 - a. Izzy Teal planning on filling in for Sunday Masters coaching in the spring
 - b. Secured sculling oars for the "new" coxed 4x
 - c. Raised \$1200 from open house, \$3k left for our Sprint into 2024 fundraiser
 - d. Almost sold out for Boys in the Boat screening!
 - e. Identified a launch in Oakland that would fit our needs and budget
 - f. More open houses in 2024 One in March before LTR?

New business

1. Committee goals for 2024
 - a. all committees to write SMART goals and report in January
 - b. report on what was done and what is going to be done monthly
 - c. thinking not only for 2024, but also for long term (5-10 years)
2. 2024 Meeting schedule – 4th Wednesdays
 - 1/24/24 7/31/24
 - 2/28/24 8/28/24



3/27/24 9/25/24
4/24/24 10/23/24
5/22/24 11/20/24
6/26/24 12/18/24

7:30 Bo'D Committee Reports

1. Executive Committee: Kent
 - a. Goals: **Support Rachel to engage with the community; Networking; Develop fundraising skills; improve knowledge of community and how to remove barriers to rowing.**
 - b. To plan a coach goal-setting meeting with Sophie, Matt, and Rachel
2. Evening on the Docks July 27: Tony (10 year anniversary!)
3. Diversity, Equity & Inclusion (DEI): Goal: Recruit and launch a committee dedicated to inclusion
4. Equipment & Maintenance: Ben
 - a. New equipment in workout room (jump boxes done)
 - b. Naming new boats
 - c. Ceiling storage for 1xs and ceiling netting
5. Safety: Kent 2/10/23 1x recovery + safety clinic, LHS pool Feb 10th, 7-10 a.m.
 - a. Goal: Host two 1x recovery classes, expand to larger rowing community
 - b. Goal: Host coaching clinic on water rescues from shell, with strap
 - c. Goal: Equip each launch (the new launch) with enhanced safety kit
 - d. Goal: Publish 1x skills checklist as attainable goal for all Masters rowers
 - e. Ben: Clarifying independent rowing rules (4 oars, water/air temp, wind, buy 5 PFDs for club use, etc.)
 - i. 90 degree rule
 - ii. Reformate safety sign0out log include safety handbook ** quiz required **
 - iii. If you break this, we will not be responsible for you
 - iv. New float thermometer / lake cam / wind on web
6. Fundraising/Development: Larry + Cameron
 - a. Diversifying our fundraising options (grant writing skills, sponsorships, employer matching)
 - b. build relationship with major donors, nurture relationships (Youth thank-you's)
7. City/Community Relationship: Tony
 - a. City council: involve them throughout the year
8. Masters Committee: Fin
 - a. Rachel: would like this committee (and youth) to go deeper in the future (social, recruitment, retention, regatta planning, program goals, etc.)
 - b. Ideas: meeting w/ captains regularly, feedback survey for January, integrate LTR
9. Youth Rowing:
10. Youth Scholarship committee: Convene in May
11. RRC race committee: June 2024



Next meeting: January 24, 2024

8:00 Adjourn.

Next MC Meeting: Wednesday, January 24

Generic Board member duties

https://drive.google.com/file/d/1D9pOHhSaX9V6sCJBoC0s4nfnuXgMDTjt/view?usp=drive_link