



Management Committee – Meeting Agenda
Tuesday, February 28, 2023 **6:30 – 8:00 pm, RRC boathouse**

MC Members:

Devin Malkin Youth representative [PRESENT]
Tony Ridnell Masters representative [PRESENT]
Emily Beaudin Sutfin Independent officer [PRESENT]
Larry McCann, Development Committee [PRESENT]
Ben Dagang, Quartermaster [PRESENT]
Secretary Cameron Wong [PRESENT]
Treasurer James Lothian [PRESENT]
Vice Chair Rebecca Ossa [PRESENT]
Chair Kent McCleary [PRESENT]

Staff: Rachel Wong, Executive Director [PRESENT]

Attendance:

6:30 MC call to order - Kent

1. Zoom Etiquette - Please keep your mic muted until your turn to speak. When you want to speak, raise your hand on screen or the button so I can get you in, tangential comments in chat. And as always, remember we're here to improve our programs and sustain them for the long term.
2. Secretary Cameron reads our mission statement.
3. Chair's report
 - a. Chair conflict of interest disclosure: I want to acknowledge that I have a conflict of interest as Chair of the BoD/MC because I am also a coach. I am not a paid and I mostly substitute.
 - b. Chair's Thank yous:
 - i. Mike, Julia, Emily, Ben, Cameron, James, Rebecca, and Rachel for helping with the 1x safety event – 40 people certified
 - ii. Larry, Cameron, Cheryl, Rachel for starting dock project
 - iii. New agenda procedure: we published the agenda on RRC.org Thursday 2/23.

6:40 Old Business - Kent

January Notes approval

- Under our new agenda procedure, we published the agenda on Thursday 2/23.
- Previous month's notes are posted after approved at current meeting
- Ben motion, James 2nd, all approve

6:45: Youth Captains' quarterly report - Amina Malkin, Izzy Teal

- Amina
 - just finished winter season, strong physically and with turnout
 - really focused to start off the year
 - excited for the new boats, and that coaches have a plan for athletes to follow
 - ready to start training for racing and first race, Burton Beach
 - Middle and high school combined practices are nice from comradery
- Izzy
 - Maintaining athletes through winter season, still growing numbers into Spring
 - Athletes are ready to start training for spring racing
 - Loves the new squat rack



- Rentomania with juniors and masters was fun, find more opportunities for joint practices/events
- Have started monthly team bonding activities, transition to slack communication has gone well, # of participants have been increasing
- Both making a conscious effort to reach out to all athletes, being inclusive
 - Kent: what can you do daily?
 - Look for intra-team communication, try to watch for people alone
- Fundraiser/open house at the end of 2022 went really well, exceeded \$\$ goal
 - Would like more info sent to youth athletes ahead of time, didn't have many middle schoolers since they were on break
 - Getting people to see more of the boathouse, maybe outside during spring
 - Ben: maybe time fundraising and renewals to warmer weather?

7:00: RRC Race proposal - Harrison Ridnell

- Logistics
 - Option to do head or sprint races
 - Limit to small boats due to launch point (Cedar River, potentially the dock)
 - Test run with just Renton athletes, keep it small
 - Take advantage of the Coulon docks for spectators
- Want to be offering something that other regattas don't
 - Can do events for varying age groups, experience levels, etc.
 - Really focusing on being an informal racing opportunity
- Scaling
 - # of launches needed
 - Launch points
 - Potentially coordinate with Renton River days
 - What we need to tell the city about
- Committee to work on more details, present at next BoD meeting
 - Propose internal race: **June 10th**
 - Motion Cameron, 2nd Ben, all approve

Incorporation update - Rachel and James

- State Incorporation is done, IRS 503c is waiting, Sent information to attorney, her staff did call for information

New Business 7:15

A. RRC Operations

- a. Finance report - James Lothian, Treasurer
 - i. Renton City hasn't completed boathouse lease; We had to pay rent by check because the city payment portal wasn't ready after transfer from GPRF to RRC; we wanted to be paid up
 - ii. Lots of people prepay for boat storage (~12 boats) and annual memberships
 - iii. Financially, January looks pretty good (no credit card – minimal spending)
- b. Operations report - Rachel Wong, Executive Director Report
 - i. WAM Dragon boating club, potential partnership for boat storage and practice facility
 1. Very service oriented club
 2. WAM Dragon boats meeting report – Rachel and Kent met 2/27 with WAM coach and Manager
 3. Executive committee voted to approve meeting and investigating



4. WAM wants to be independent, own boats, train for international races, would like to use RRC as a base.
 5. Rachel told WAM charge would be by time using facility and space needed for storage
 6. They would have own insurance, be US Rowing members for insurance,
 7. They would Sign a contract with us: Seize the Oar tenant example
 8. Essentially would be members for useage – but as team, not require WAM members to individually join RRC, would be part of contracted fee
 9. Where store boats? – probably behind RRC, off of porch
 10. Camera system for security? Boeing fire boat blockage?
 11. Motion to allow Rachel to pursue – James, 2nd Emily
- c. Executive director time off request - Kent
- i. March 30th-April 3rd, April 18th-24th (overlaps with Lake Stevens regatta)
 - ii. Rachel will confirm coaches can cover the race and monitor email
 - iii. Approved by board

B. BoD Sub-Committee Reports - 7:30

Committee	chair
Executive Committee	Kent
Youth Rowing	Devin
Adult Rowing	Emily + Rebecca
Fundraising/Development	Larry + Cameron
Equipment/Maintenance	Ben Dagang
Safety	Kent
Budget/Finance	James
City/Community Relationship	Tony
Diversity, Equity & Inclusion (DEI)	

1. Executive Committee report: Finalize ED job description and sign job offer letter -
2. Youth Rowing - Devin Malkin
 - Devin met with parents on how to best reach out to and support new parents, especially during racing season
 - 3/7 email to parents for youth community
3. Adult Rowing - Emily Beaudin Sutfin and Rebecca Ossa
 - Trivia schedule is on TeamSnap now, every 3rd Wednesday of month
 - Potential joint ham and egger dates this spring
 - Photo wall?
 - Building masters retention: Masters coming to last LTR practice, retention currently 23%
4. Development committee
 - Dock grant report – Cameron
 - Larry, Rachel, Cameron, and Cheryl working towards county grant due 3/15
 - Rachel/Cheryl drafting email to send to city, who'd be lead on application
 - Car wash ticket sale – Cameron
 - Team meeting on Thursday to plan



Evening on the Docks: July 29 - Committee February start

- Establish committee: Tony (Lead)
- All on BoD should be involved, Kent will recruit more members
- Goals: support Rachel so she can focus on bigger picture/relationships
- Tips from SRA fundraiser: low/no cost silent auction items
- Tony will set up initial meetings

6. Equipment / Maintenance - Ben Dagang

- 2023 upgrade plan coming next meeting

7. Safety committee – Kent

- Counted and repacked safety PFD equipment on launches
- Will meet with coaches to coordinate off water spots for safety

8. Finance Committee - James Lothian

9. Community Relationship - Tony Ridnell

10. DEI

- Add "Belonging" to the end

Next meeting: 3/28/23, 6:30 – 8 p.m. @ RRC

8:00 Adjourn - Next MC Meeting: Tuesday March 28