



Board of Directors – Meeting Agenda
Tuesday, September 26, 2023 6:30 – 8:00 pm, RRC boathouse

Directors:

[PRESENT] Emily Beaudin Sutfin, Independent officer
[PRESENT] Ben Dagang, Quartermaster
[PRESENT] Larry McCann, Development Committee
[PRESENT] Tony Ridnell, Masters representative
[PRESENT] Secretary Cameron Wong
[PRESENT] Treasurer James Lothian
[PRESENT] Vice Chair Rebecca Ossa
[PRESENT] Chair Kent McCleary

[PRESENT] **Staff:** Executive Director Rachel Wong

Guests: Fin Harmany and Kristen Fox

Attendance:

6:30 MC call to order

Kent

1. Zoom Etiquette

- Please keep your mic muted until your turn to speak. When you want to speak, raise your hand on screen or the button so I can get you in, tangential comments in chat. And as always, remember we're here to improve our programs and sustain them for the long term.

2. Secretary Cameron reads our mission statement.

3. Chair's report

- great showing at Otter Island and Pink Ribbon row, props to coaches for organizing. - Rachel for getting the Dragon boating club moved in, will look to partner with them and others moving forward, DB club has expressed interested in being involved as members (social things, volunteering, more than just tenants)

6:55 Old Business

Kent

A. July and August Notes approval

July: Cameron motion, Rebecca 2nd, all approve

August: James motion, Rebecca 2nd, all approve

B. Nominating Committee Directors + Chair job descriptions – review and approve

1. Introductions of Director candidates

- a. Kristen Fox: youth parent, works at Amazon, son Isaac is a senior in HS, interested in DEI committee, prior board leadership experience
- b. Fin Harmany: long rowing history, competing and coaching, professional experience as a teacher, interested in reducing barriers to rowing, prior board experience

2. Nominating Committee Presentation

1. Adopt documents

- a. Expectations and Conduct (Cameron motion, James 2nd, all approve)
- b. Introduction and Roles (all approve)



- i. independent board seats left open for people with not as much rowing experience/flexibility to support in ways they feel best suited for (add on and approve for next meeting)
 - ii. change subcommittee to committee
 - iii. move EOTD to a subcommittee under fundraising/development
 - c. Organization Chart (Emily motion, Tony 2nd, all approve)
 - d. Application form - update with list top choice committee and why (Emily motion, Cameron 2nd, all approve)
 - e. conflict of interest policy - will draft for next meeting
2. Candidate votes

RRC Operations 7:00

A. Finance report - James Lothian, Treasurer

1. contributed revenue and youth programs up vs last Aug
2. 1/3 higher in rev at this point in the year vs last year
3. Regatta travel expenses up vs last year (main factors being more athletes racing, travel to Eugene for masters regatta)
4. Payroll as a % of non-contributed revenue is down to 63% vs 85% last year
5. \$70k in savings right now, motion to move \$50k of it to HYSA (motion Cameron, Tony 2nd, all approve)
6. Bookkeeper will bill us for more work in July/Aug timeframe, then revert back to the \$500/month

B. Operations report - Rachel Wong, Executive Director Report

1. Sale of 4x from Commencement Bay was approved by their board, Matt can get it at Tail of the Lake, would need to buy sculling riggers
2. Fundraising committee started planning for end of year campaign, will host an open house/community LTR event on Dec. 2nd, invite friends, family, community members!
3. Dragon boat club will move in when they acquire a boat
4. Youth participation scholarship budget proposal: GPRF partner boathouse agreement requires that we create a scholarship fund, Rachel proposes to allocate \$5k annually as a regatta fund to offset competition costs (largest one or two regattas) - motion Rebecca, 2nd James, all approve

7:30 Bo'D Sub-Committee Reports

Nominating Sub Committee

Budget/Finance: James

Executive Committee: Kent

Evening on the Docks July 29: Tony

Youth Rowing:

Renton Rowing Center encourages people of all ages, abilities, and backgrounds to discover community on and off the water.



RRC race committee: Tony, Ben
Diversity, Equity & Inclusion (DEI): Kent
Equipment/Maintenance: Ben D - all review Quartermaster report
Safety: Kent
Fundraising/Development: Larry + Cameron
City/Community Relationship: Tony
 1. Cameron – proposal to join Chamber of Commerce (meeting next week)
Youth Scholarship committee: Kent, Cameron, Rachel
 • awards given to Amina, Izzy, and Pavle, \$5k split among them
Masters Committee
 1. Masters Orientation Night Wednesday 9/27
 a. please bring potluck food
 2. Saturday 10/21 Halloween ham n'egger

7:50 p.m. Meet LTR

Next meeting: 10/24/23 6:30 – 8 p.m.

Next MC Meeting: Tuesday, October 24s