



Management Committee – Meeting Agenda
Tuesday, January 24, 2023 **6:30 – 8:00 pm, via Zoom Meeting**

MC Members:

Devin Malkin Youth representative
Tony Ridnell Masters representative
Emily Beaudin Sutfin Independent officer
Larry McCann, Development Committee
Ben Dagang, Quartermaster
Secretary Cameron Wong
Treasurer James Lothian
Vice Chair Rebecca Ossa
Chair Kent McCleary

Staff: Rachel Wong

Attendance:

6:30 MC call to order Kent

1. Zoom Etiquette

Please keep your mic muted until your turn to speak

When you want to speak, raise your hand on screen or the button so I can get you in, tangential comments in chat

And as always, remember we're here to improve our programs and sustain them for the long term.

2. Secretary Cameron reads our mission statement.

3. Chair's report:

- Chair conflict of interest disclosure: I want to acknowledge that I have a conflict of interest as Chair of the BoD/MC because I am also a coach. I am not a paid and I mostly substitute.

Chair's Thank yous:

1. Connie Ciarleglio and Mike Walsh for organizing the erg race of their own initiative
2. Rachel, for securing a contract to buy the new shells and finding a ride
3. Executive committee for meeting

- RRC MC Google archive

<https://drive.google.com/drive/folders/1-TFIRNoKfIGHvMPyNI9hxmq3qUM6uHod>

Old Business Kent

6:40

A. December Notes approval

B. Incorporation Rachel and James

1. Opened a checking account and credit line at BECU.

- a. Pending IRS ID numbers
- b. Credit line = credit card Rachel: approved today

3. Direct Program Director to begin opening our functional accounts and licensing

Rachel: started setting up payroll with Patty Finney

Renton Rowing Center encourages people of all ages, abilities, and backgrounds to discover community on and off the water.



C. Financial controls policy

- Executive Committee to develop a Management procedure manual
- Financial controls rules – James. – Goal: establish solid, fraud-resistant practices from day 1
 - ceiling for purchases without BoD
 - credit card controls

D. Tony: grant proposal parameters from Mackenzie Scott foundation

E. Cameron: Proposal to make our meeting agenda and notes public

F. Larry – volunteer recognition

New Business

RRC Operations

- Program highlights; see full report for detail Rachel’s Report
- Equipment purchase update

Kent and Rachel – Safety policy

- RRC Manual update on sexual misconduct and Athlete protection Rachel’s report
 1. Adds SafeSport policy
 - a. Youth Manual
 - b. Masters Manual
 - c. Family Manual

- RRC race proposal Tony and Harrison; Ben D

7:40 MC Sub-Committee Reports

Committee	chair
Executive Committee	Kent
GPRF Liaison	Padraic
Adult Rowing	Emily + Rebecca
Youth Rowing	Devin + Beth
Diversity, Equity & Inclusion (DEI)	
Equipment/Maintenance	Recruit new chair
Safety	Kent
Fundraising/Development	Larry + Cameron
City/Community Relationship	Tony
Budget/Finance	James

Next meeting: 2/28/23 Youth captains

8:00 Adjourn

Next MC Meeting: Tuesday January 24



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