



Board of Directors – Meeting Agenda
Wednesday, February 28, 2024 6:30 – 8:00 pm, RRC Boathouse

Directors:

- Emily Beaudin Sutfin, Independent Officer [PRESENT]
- Ben Dagang, Quartermaster
- Fin Harmany, Masters Representative [PRESENT]
- Larry McCann, Independent Officer [PRESENT]
- TBD, Youth Representative #1 and #2
- Secretary - Cameron Wong [PRESENT]
- Treasurer - James Lothian [PRESENT]
- Vice Chair - Rebecca Ossa [PRESENT]
- Chair - Kent McCleary [PRESENT]
- GUEST - Secret Ford [PRESENT] (MS athlete parent, background in educational leadership and nonprofits)

Staff: Rachel Wong, Executive Director [PRESENT]

Attendance: Director Roll Call, and acknowledge attendees and/or guests

6:30 Board of Directors Meeting -Call to Order - Kent

1. Zoom Etiquette:
 - Please keep your mic muted until your turn to speak.
 - When you wish to speak, please raise your hand on the viewscreen/camera or select the button in the Zoom app so the Chair can get you in the queue.
 - Place tangential comments in the chat.
2. Meeting Goal(s)
 - Always remember that we are here to improve the RRC programs and sustain them for the long term.
3. Secretary –Reads the RRC Mission Statement. - Cameron
4. Chair’s Report - Kent
 - 1x safety training: 13 RRC athletes + 1 PRC member helping, 41 participants - built community
 - Rachel’s end of year fundraiser thank you letter - great inclusive way to thank our supporters
 - GPRF Row to the Future Breakfast on 3/16 - supporting our greater rowing community

6:40 Guests

Youth Captains - Ellie and Jackson

- HS program positives
 - being prepared for practice, showing up early to get oars/ergs down, equipment, stretching
 - goal setting for erg tests, putting more thought into plans, following through and achieving their goals
 - doing what you think is your best vs pushing your boundaries - positive shift



- team bonding: had one last night, planning next one for spring
- excited for Vancouver scrimmage
- goals for spring: benchmark against other clubs, GMS times
- HS program areas to improve
 - Improvement in effort - row like pigs
 - athlete to coach communication (i.e., when you can't make practice)
 - communication in the boat
 - outlook on workouts

6:55 Old Business - Kent

- A. Previous meeting minutes (January 2024) for approval
Secretary Cameron shared the link to the minutes.
Rebecca motion, James 2nd, all approve
- B. Budget hearing notes (January 2024) for approval
Secretary Cameron shared the link to the hearing minutes.
Cameron motion, Fin 2nd, all approve
- C. Other, if applicable.

7:00 RRC Operations

- A. Finance Report - James Lothian, Treasurer
 - a. Jan really good, income >>> 2023 and budget
 - b. program income, cont rev, grants rev, other rev all up
 - c. payroll is up vs last year, in line with increased program income
- B. Operations Report - Rachel Wong, Executive Director
 - a. youth Spring programs start next week, slight increase in #s for both HS and MS
 - b. Sophie taking remaining athletes to SPU boathouse visit on Saturday
 - c. very few adult membership pauses/cancellations over winter
 - d. acquired racing 1xs and 2xs
 - e. partnerships with Bras for Girls and KC Play Equity Coalition
 - f. Kent and Rachel met with Renton Sailing club, future collaboration/co-promotion
 - g. acquired launch with GPRF grant funds
- C. Questions from Secret
 - a. Do we teach athletes basic repair? No, due to the extent and complexity of carbon fiber repairs
 - b. Did Sarah from Bras for Girls show interest in rowing? Yes, Rachel invited them for a corporate row
 - c. Do we invite guest speakers to speak to athletes? (i.e., coast guard, other waterway communities, etc.)

7:30 Bo'D Committee Reports

- A. Executive Committee - Kent
 - 1. Resignation - Rebecca motion, Cameron 2nd, all approve
 - 2. Directors and Executive Committee elections
 - a. all staying on for another year (Kent, Rebecca, Cameron, James)
 - b. all motioned, 2nded, all approved
 - 3. Share 2024 Advance Schedule
 - a. motion to adopt as official living document: Fin motion, Emily 2nd, all approve
 - 4. RRC Policy Review
 - a) Private Coaching - Rebecca



- drop “knowingly or unknowingly” at bottom
- question if we should have ppl sign or not? →
- Set up Non-members waiver/policy package that includes existing waivers, liability forms, medical release, this private coaching policy, and code of conduct
 - James motion, Cameron 2nd, all approve
- b) Independent Rowing - Kent
 - Cameron motion, Emily 2nd, all approve
- c) Director expectations - Kent
 - still in progress, will return to this next month
- 4. Outreach Efforts
- 5. Strategic Plan Proposal
 - a) Chair’s Note: This strategic plan project is an initiative of the Chair and will be managed by the Executive Committee. No formal motion was entertained last month to begin; however, direction was taken from the discussion. ExeComm will present a motion to formally begin the process.
 - b) Rebecca motion, Emily 2nd, all approve
 - c) Read USRowing Strategic Plan
 - d) Strategic Plan procedure

- B. Youth Rowing - Kent

- C. RRC Race Committee (June 2024) - Ben

- D. Diversity, Equity & Inclusion (DEI) (see Executive Committee) - Kent
 - a) 2024 goals: Form committee

- E. Safety - Kent
 - a) revised independent sculling Policy - Ben
 - b) wood dock planking needs replacing

- F. Fundraising/Development Larry & Cameron
 - a) Evening on the Docks July 29: Larry & Cameron
Convene committee will meet in March 2024

- G. City/Community Relationship Kent
 - a) Parks commission report: James
 - b) Renton 10-year plan
 - c) Discussion on value and need for this committee

- H. Youth Scholarship: Kent, Cameron

- I. Masters Committee Fin

- J. Budget/Finance James

Next Directors meeting: March 27, 2024

8:00 Adjourn: